

- I. **Meeting was called to order at 8:30 a.m.** by Vice-Chairman Merrill Runquist.
- II. **Establish a Quorum – Roll Call**  
Members present: Richard Virlee, Merrill Runquist, Ken Fisher and John Neinas. Leo Zipperer was excused.  
Others present: Administrator Mike Serpe, Corporation Counsel Grant Thomas, Human Resources Director Kelly Hendee, and Admin. Secretary Lori Holtz.  
Present for a portion of the meeting: Shirley Scalish, Rod Dequaine, Jill Lau, Scott McFarlane, Mark Moeller, Roger Tepe, Mark Hill, Cheryl Burmeister, Doreen Weyenberg, Mark DeLorme, Jude Genereaux, Barb Graul and Pat Miller.
- III. **Adopt Agenda / Properly Noticed.** Motion by Fisher, seconded by Virlee, to adopt the agenda. Serpe noted that Chairman Zipperer asked that items B-2 and F-1 be carried over to next month's agenda. Motion to approve the agenda with amendments carried unanimously.
- IV. **Approve Minutes:**  
Motion by Neinas, seconded by Fisher, to approve the minutes of the July 20, 2010, regular meeting. Motion carried.
- V. **Communications** - None.
- VI. **Public Comment** – None
- VII. **New Business**
  - A. Review & Recommendation re: Department Budgets:
    1. Child Support Department  
Dequaine explained that his budget is pretty steady from last year. Revenues are down and some reimbursement formulas have changed.  
Motion by Fisher, seconded by Neinas, to approve the Child Support budget and recommend to Finance Committee. Motion carried unanimously.
    2. Veterans Service Office  
McFarlane said his 2011 budget is the same as last year except for personnel related costs.  
Motion by Virlee, seconded by Fisher, to approve the Veterans Service Office budget as presented and forward to Finance Committee. Motion carried unanimously.
    3. County Clerk  
Lau said, like all others, personnel costs have increased. She did decrease the amount for election expenses since there are only two elections next year.  
Motion by Virlee, seconded by Neinas, to approve the County Clerk's budget and forward to Finance Committee. Motion carried unanimously.
    4. Corporation Counsel  
Thomas explained that his 2011 budget is also similar to his 2010 budget.  
Motion by Fisher, seconded by Neinas, to approve the Corporation Counsel's 2011 budget and forward to Finance Committee. Motion carried unanimously.
    5. Human Resources  
Hendee explained that HR has a new line item for leased copying, but other than that, everything is fairly comparable.  
Motion by Neinas, seconded by Virlee, to approve the Human Resources budget and forward to Finance Committee. Motion carried unanimously.
    6. County Administrator  
Serpe explained that the increase is due to personnel costs. He explained the new line items for Intergovernmental Relations, added also to the County Budget at the request of the Chairman and Vice-Chairman.  
Motion by Virlee, seconded by Fisher to approve the County Administrator's budget and forward to Finance Committee. Motion carried unanimously.

7. County Board

Scalish said the Intergovernmental Relations is the only addition. They also reduced the line item for Per Diem & Expenses.

Motion by Fisher, seconded by Neinas, to approve the County Board budget and forward to Finance Committee. Motion carried unanimously.

B. County Board

1. Request: Door County "Poet Laureate" – 9:15 a.m.

Jude Genereaux brought the request, through the Regional Writer's Workshop. She explained that this would cost nothing to the County. The person chose would be available to make presentations to schools or other groups.

Genereaux said one request that they wish to add to the initial resolution would be designation of the first Poet Laureate posthumously to Frances May. The next appointment would be made in April 2011. She indicated that there a couple of members have offered to submit names annually.

Neinas commented that it was his opinion that poetry does not belong in County government.

Genereaux explained that it it's not for County government – it's just a designation.

Fisher said he is worried that this could become something political.

Serpe said the writer's association would forward the name. The United States and the State of Wisconsin have a Poet Laureate. It is the recognition of the talents of people in our jurisdiction. It's an honor that a county bestows upon someone for their body of work. He said these are people who do good work and he thinks it would be a good thing for us to do.

Genereaux added that it's a recognition, and supervisors would have a chance to read their work before an appointment.

Motion by Runquist, seconded by Fisher, that Genereaux work with Grant Thomas to draft a resolution that could be brought to County Board next month. Motion carried with Neinas voting "no".

2. ~~Amendment of Vehicle Replacement Program~~ – will be placed on next month's agenda.

C. Administrator

1. FYI: Health Benefits Fund Reconciliation

This is the reconciliation that is presented to Finance Committee each month. The excess for the year to date is \$514,890.38

D. Corporation Counsel

1. Amendment of Chapter 35 Door County Code

Thomas explained that this is the Ordinance that authorizes the use of citations for violations of ordinances. Since it was last updated in 2005, there have been changes in State Statutes, Administrative Code and changes in County Ordinances; therefore it is time to upgrade this code.

Motion by Fisher, seconded by Virlee, to adopt the changes to chapter 35 of the Door County Code and pass on to County Board. Motion carried unanimously.

2. Update – Litigation & Other Pending Matters

a. Code Enforcement;

Thomas said he's involved with the usual end-of-summer Sanitarian and Zoning code enforcement issues.

The County has initiated a Summons & Complaint against Supervisor Olson.

A resolution has been negotiated with the Lautenbachs.

b. Labor Relations; - nothing new.

c. Foreclosure of Tax Liens / Sale of Real Estate

The list has been finalized and only two properties arose from the current In Rem proceedings.(located in the Town of Liberty Grove and Town of Sevastopol). The other properties listed include the former Gary's Mobil and a property along Clark Lake that the County took last year.

E. Child Support

1. Convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per S.S. 19.85 (1)(c) - (1) Annual Performance Evaluation: Rodney Dequaine, Child Support Director.

Motion by Fisher, seconded by Neinas, to convene in closed session. Motion carried on a roll call vote of all members present voting 'yes'. Zipperer was excused. Time: 9:30 a.m.

2. Reconvene Into Open Session

Motion by Runquist, seconded by Virlee, to reconvene into Open Session.. Motion carried. Time: 9:36 a.m.

3. Recommendation / Decision Regarding Performance Evaluation

Motion by Fisher, seconded by Neinas, to accept the positive performance report on Rod Dequaine, and place on file. Motion carried unanimously.

F. Human Resources

1. ~~Request for refill – Social Services Economic Support Specialist (*hand-out at meeting*)~~ – will be placed on next month's agenda.

2. FYI: Personnel Transactions – so noted.

3. HR Updates

Hendee said the County will be doing flu shots for employees on November 2-4; Flex Spending enrollment is scheduled for November; October 26 will be training on Social Security.

4. Convene in closed session for the purpose of conducting specific public business, namely Door County Department of Social Services Employees' Grievance 2010-02 (Mark Hill – Reclassification), as competitive or bargaining reasons require a closed session, pursuant to Section 19.85(1)(e) Wisconsin Statutes.

Motion by Neinas, seconded by Virlee, to convene in closed session.. Motion carried on a roll call vote of all members present voting 'yes'. Zipperer was excused. Time: 9:42 a.m.

5. Reconvene Into Open Session

Motion by Fisher, seconded by Neinas, to reconvene into Open Session. Motion carried. Time: 10:25 a.m.

6. Decision Regarding Grievance

Motion by Fisher, seconded by Virlee, to approve the reclass from Social Worker II to III. Motion carried unanimously.

**VIII. Vouchers, Claims and Bills**

Motion by Fisher, seconded by Neinas, to accept and approve payment of the bills. Carried.

**IX. Next Meeting Date: Tuesday, October 19, 8:30 a.m.**

**X. Adjourn**

Motion by Neinas, seconded by Virlee, to adjourn. Motion carried. Time: 9:42 a.m. Recorded by Admin. Assistant Lori Holtz.